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COOPERATIVE AGREEMENT
BETWEEN THE
OREGON HEALTH DIVISION
AND THE
U S CONSUMER PRODUCT SAFETY COMMISSION

A BACKGROUND INFORMATION

The mission of the U S Consumer Product Safety Commission (CPSC) is to provide an effective program to assure the safety of consumer products. The reporting of fatalities caused by or relating to consumer products to the Commission enables the Commission to assess the causes and magnitude of the injury problem for which it is responsible under the Consumer Product Safety Act, Public Law 92-573.

As part of its program, CPSC collects death certificates of deaths caused by or relating to consumer products from 52 state health jurisdictions in the United States. The continued receipt of death certificates will provide needed information for the ongoing study of the causes of death from consumer products and ways to prevent such deaths in the future. The collection of such data is essential to giving proper perspective to hazard analysis related to particular products and in giving trend data on product-related deaths.

As soon as the death certificates are received by CPSC's Division of Hazard and Injury Data Systems, they are screened for an identifiable product. Those with an identifiable consumer product are purged of victim identification information and sent to the CPSC National Injury Information Clearinghouse for use and storage. (Those certificates that do not mention an identifiable product are destroyed by CPSC.) Follow-up investigation of selected cases by CPSC may be conducted, but only in accordance with state health department criteria. Confidentiality of the identity of the accident victim is strictly observed at all times by CPSC and its representatives.

B OBJECTIVE OF THE DEATH CERTIFICATE PROJECT

The objective of the Death Certificate Project is to provide the Commission with timely death certificates of deaths caused by or relating to consumer products under the jurisdiction of CPSC. The collection of such data is essential to analysis of the hazards of particular products, and in evaluating trends on product-related deaths.

C SPECIFICATIONS

In cooperation with the Government, the Contractor shall furnish all necessary personnel, materials, services, and facilities to conduct the work set forth below

1. The Contractor shall permit the CPSC representative to collect and duplicate copies of all death certificates as specified herein. These death certificates are classified under specific external cause of death codes (ICD-10 Codes), as set forth in Attachment I, for deaths occurring in the Contractor's jurisdiction between October 1, 2000 through October 30, 2001. Starting on January 1, 1999, the revised external cause of morbidity and mortality codes (ICD-10) became effective. The ICD-10 codes to be copied and supplied by the Contractor are set forth in Attachment I. Copies of death certificates do NOT have to be certified. These codes have been selected because of the likelihood that consumer products of interest to the Commission may be involved.
2. The Contractor shall provide the CPSC representative with a copy of a computer printout, or other listing, of the death certificates containing the ICD-10 Codes of interest to CPSC to be retrieved and duplicated. The listing shall include, as a minimum, the ICD-10 Codes and death certificate number, and must cover the time period of the batch submitted.
3. In furnishing this information on death certificates, the Commission will respect the confidentiality of the certificates and the information contained therein by purging the identity of victims prior to any use of the data.
4. The Contractor shall provide the CPSC representative access to a duplicating machine.
5. Accessing and duplication of specified death certificates will be conducted biannually by the CPSC representative at a pre-arranged time convenient to the Contractor.

D PRIVACY ACT

This cooperative agreement does not require the Contractor to maintain a system of records as defined in the Privacy Act of 1974. More specifically, the Contractor is not required to, and agrees not to, maintain any system of records for or on behalf of the U S Consumer Product Safety Commission, in which any records or any personal data are indexed by, or retrieved by, a person's name, social security number, or any other unique identification.

E PERIOD OF PERFORMANCE

Performance of work shall begin on October 1, 2000, and shall not extend beyond September 30, 2001. Modification of this Agreement shall be by mutual consent of the parties, however, if either party desires to terminate this Agreement, a written notice to the other party shall be forwarded and received thirty (30) days in advance of the desired termination date.

F LIAISON OFFICERS

FOR OREGON

Jennifer Woodward, Ph D
State Registrar
Oregon Health Division
Vital Records Unit
800 N.E. Oregon Street
Suite 205
Portland, Oregon 97232
Phone: (503) 731-4109

FOR CPSC

Flip Hastings
Division of Hazard and Injury
Data Systems
Consumer Product Safety Comm
4330 East West Highway, Room 604
Bethesda, Maryland 20814
Phone (301) 504-0539

G REIMBURSEMENT

The CPSC will reimburse the Oregon Health Division the estimated total amount of \$1,000.00 for services rendered pursuant to this Agreement. This amount is for the following:

<u>Item</u>	<u>Supplies/Services</u>	<u>Quantity</u> (Estimated)	<u>Unit Price</u>	<u>Amount</u>
1	Collection and duplication of Death Certificates	80 ea.	\$11 00	\$880 00
2	Computer Printouts	lot	120 00	<u>120 00</u> \$1,000 00

H. ACCOUNTING AND APPROPRIATION DATA

01 EXOB-PS 4310 00 0111282 25 2105

I. BILLING INSTRUCTIONS

- 1 The Contractor shall submit vouchers and/or invoices on Standard Form 1034 and Continuation Form 1035 (or any acceptable form of the Contractor's choosing) As a minimum, each invoice shall include
 - a. The name of the organization.
 - b. The voucher/invoice number and date
 - c. The cooperative agreement number
 - d. CPSC accounting and appropriation data
 - e. Description, price, and quantity of goods or services actually delivered.
 - f. Name, title, phone number, and complete mailing address of the responsible official to whom payment is to be sent
- 2 Invoices not submitted in accordance with the above-stated minimum documentation may not be processed for payment until complete documentation is received
3. Vouchers/invoices shall be sent to

Ms. Cecelia R. Smith, Agency Payment Officer
Accounting Operations
Consumer Product Safety Commission
Bethesda, Maryland 20814
(Phone (301) 504-0018)
- 6 Inquiries regarding payment should be directed to the above-named payment officer. Complaints related to the late payment of an invoice should be directed to

Ms. Deborah P. Hodge, Prompt Payment Contact
Division of Financial Management
Bethesda, Maryland 20814
(Phone: (301) 504-0018)
- 7 SF 1034 and 1035 forms will be furnished by CPSC, Contracts Branch, upon request of the Contractor

J PROMPT PAYMENT

- 1 In accordance with the Prompt Payment Act (P L 97-177), payments under this Agreement will be due on the 30th calendar day after the later of
 - a. The date of actual receipt of a proper invoice in the office designated to receive the invoice, or
 - b. The seventh (7th) day after the computer printouts are actually delivered and accepted by the Government
- 2 The date of the check issued in payment shall be considered to be the date payment is made.

K CLAUSES INCORPORATED BY REFERENCE

This contract incorporates the following clauses by reference from the Federal Acquisition Regulation (48 CFR CHAPTER 1) with the same force and effect as if set forth in full text. Upon request, the Contracting Officer will make its full text available

Clause	Title	Date
52.222-26	Equal Opportunity	Feb. 1999
52 222-36	Affirmative Action for Workers with Disabilities	June, 1998
52 232-34	Method of Payment by Electronic Funds Transfer other than Central Contractor's Registration	May, 1999
52 233-01	Disputes	Dec. 1998
52 243-01	Changes - Fixed Price	Aug 1987
52 249-01	Termination for Convenience of the Government (Fixed Price) (Short Form)	April, 1984
42 249-08	Default (Fixed-Price Supply and Service)	April, 1984

L PRINTING/COPYING DOUBLE-SIDED ON RECYCLED PAPER (MAY 1995)

- a In accordance with Executive Order 12873, dated October 20, 1993, the Offeror/Contractor is encouraged to submit paper documents, such as offers, letters, or reports, that are printed/copied double-sided on recycled paper that has at least 20% postconsumer material.
- b The 20% standard applies to high-speed copier paper, offset paper, forms bond, computer printout paper, and carbonless paper. A higher standard of 50% recovered material, with 20% postconsumer material, applies to other uncoated printing and writing papers such as writing and office paper, book paper, cotton fiber paper, and cover stock. An alternative standard for either of the standards specified in this clause is 50% recovered material content of certain industrial by-products.

M. AUTHORITY

This Agreement is entered into pursuant to the authority of Sections 5(c) and 27(g) of the Consumer Product Safety Act, P L 92-573, 15 U S C. 2054(c) and 2076(g)

APPROVED AND ACCEPTED
FOR THE OREGON HEALTH
DIVISION

BY [Signature]
TITLE State Registrar/Manager
DATE 9/19/2000

APPROVED AND ACCEPTED FOR
THE U S CONSUMER PRODUCT
SAFETY COMMISSION

BY [Signature]
TITLE Robert J. Frost
Contracting Officer
DATE 11/18/01